

Head Office: Belfast (028) 90848586

Please fill in the whole form excluding official use box using a ballpoint pen and send it to:

Accounts Department  
**DCC Energy Ltd T/A Maxol Direct**  
40 – 48 Airport Road West  
Sydenham  
Belfast  
BT3 9ED

Name(s) & Address of Account Holder(s):


Bank/Building Society Account Number:

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Bank Sort Code:

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Name & Full postal address of your Bank or Building Society:

To: The Manager	
	Bank/Building Society

Maxol Direct Customer Number:

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**Instruction to your Bank or Building Society to pay by Direct Debit**

Originators Identification Number:

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**FOR MAXOL DIRECT OFFICIAL USE ONLY**

This is not part of the instruction to your Bank or Building Society.

<b>Date received:</b>
<b>Date Forwarded to Bank:</b>
<b>Sent by which staff member:</b>

**Instruction to your Bank or Building Society**

Please pay Maxol Direct, Direct Debits from the account detailed in this instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this instruction may remain with Maxol Direct and if so details will be passed electronically to my Bank/Building Society.

<b>Signature(s):</b>
<b>Date:</b>



Banks and Building Societies may not accept Direct Debit Instructions from some types of account.

**The Direct Debit Guarantee**



- This guarantee is offered by all Banks and Building Societies that take part in the Direct Debit Scheme.
- The Efficiency and security of the scheme is monitored and protected by your own Bank or Building Society.
- If the amounts to be paid or the payment dates change Maxol Direct , will notify you 5 working days in advance of your account being debited or as otherwise agreed.
- If an error is made by Maxol Direct or your Bank or Building Society, you are guaranteed a full and immediate refund from your branch of the amount paid.
- You can cancel a Direct Debit at any time by writing to your Bank or Building Society.
- Please also send a copy of your letter to us.